



Knights of Columbus
Fourth Degree
Archbishop Francis Norbert Blanchet Province
Washington District

Karl A. Hadley
Master Fourth Degree
Washington District
386 McNary Ridge Rd
Burbank, WA 99323
(509) 531-4898 (cell)
(509) 542-1338 (H)
karlkyle@earthlink.net

December 16, 2011

Worthy Faithful Navigator:

The **Washington Biennial District Meeting** will be held at **Mary Queen of Peace Parish** (1121 228th Ave SE, Sammamish, WA, 98075) on Saturday, **March 3, 2012** (see enclosed **agenda**).

In accordance with Article V, Section 14 (a), of the Supreme Council Bylaws, the "District Assembly shall be composed of the **Faithful Navigator** of each Assembly in the District and **one delegate for each one hundred members or major fraction thereof** of each Assembly which delegates shall be **elected** by ballot at the **February meeting** in the year in which such district assembly is convened and after prior notice of the holding of such election has been given to the members by notice or publication. Assemblies shall have the right to elect alternates for the Faithful Navigator and for any delegates to which they may be entitled." Further, Section 14 (c) states, "Meet biennially at the call of the Master during the months of March or April in the even numbered years..."

Enclosed is the "**Delegate Allocation by Assembly**" listing the number of delegates each Assembly is entitled to send.

Also enclosed is the "**Certificate of Election** for the Washington District Biennial Meeting." After your assembly holds its election during the month of February, list the delegates and alternates on the certificate. The faithful navigator and faithful comptroller are to then **sign** the certificate, affix the assembly **seal**, and **mail** the original to me **no later than February 25, 2012**. The assembly is to retain a copy for its records. (Because the Certificates of Election will have been mailed to me, and to reduce the additional paperwork, **no Delegate Credentials will be necessary**. Delegates should **bring an extra copy** of the Certificate of Election in case the original is misplaced.)

Resolutions. Each assembly should prepare their typewritten resolutions in the proper format, vote on them at its monthly meeting, and **submit them to me not later than February 25, 2012**, for presentation at the district meeting and subsequent forwarding to the Vice Supreme Master and Supreme Master for consideration by the Board of Directors.

Committees/Appointments. Please notify me if you desire to serve on the Credentials, Resolutions, or Master's Audit Committees or as Pilot, Inner Sentinel, or Outer Sentinel for the meeting.

Mass. Inasmuch as we will be adjourning around 3:00 p.m., the Color Corps will not be participating at Mass.

Lunch. Cost for the lunch is \$5.00. Please **mail a check** (payable to the "**Master's Fund**") with the attached **meal registration form** to **John Williams, District Secretary, 1717 W Casino Rd, Apt A102, Everett, WA 98204-6914**.

Fraternally,

Karl A. Hadley

Karl A. Hadley, PSD
Master

cc: VSM, State Officers, FMFDs, FVSMs, District Marshals, Secretary, FCs

Enclosures:

1. Agenda for the Washington District Biennial Meeting
2. Delegate Allocation by Assembly
3. Certificate of Election for the Washington District Biennial Meeting
4. Meal Registration Form