



Knights of Columbus

Washington State Council

February 12, 2023

Subject: CERTIFICATE OF ELECTION FOR DELEGATES TO THE ANNUAL MEETING

Worthy Grand Knights and Financial Secretaries,

The 2022/2023 Annual Meeting of the Washington State Council will be held at the Olympia Hotel at Capitol Hill, 2300 Evergreen Park Dr SW, Olympia, WA 98502. Each council must file a Certificate of Election. Grand Knights have the important responsibility to attend the Annual Meeting to celebrate your council's success, elect State Officers, review and vote on recommended council resolutions and conduct the business of the State Council.

The Annual Meeting is scheduled this year during the weekend of May 19-21, 2023. The meeting will convene Friday afternoon and adjourn Sunday around Noon. Convention registration materials will be sent in the coming weeks. Make your plans to attend now by returning a completed *Certificate of Election* form.

Complete the enclosed Certificate of Election form, affix the Council Seal, and return the Certificate of Election to the State Secretary without delay.

In accordance with the *Washington State Council Bylaws, Article IV - Credentials, Section I*, as noted below, I enclosed the *Certificate of Election* Form and reference the election of delegates and alternates for your respective council.

WSC Bylaws, ARTICLE IV CREDENTIALS

SECTION 1. *The State Secretary shall furnish a Certificate of Election to the financial secretary of each subordinate council at least two months prior to the annual meeting of the State Council.*

SECTION 2. *The Financial Secretary of each council in good standing shall prepare and certify a Certificate of Election, signed by the Grand Knight and said Secretary under seal, for the delegates and alternates, and forward it to the State Secretary at least 30 days before the Annual Meeting of the State Council.*

SECTION 3. *The State Secretary shall prepare a temporary roll of all delegates and alternates on the Certificate of Election received as provided in Section 2 of Article IV; said roll shall be the roll of the State Council until the report of the committee on credentials shall have been acted upon.*

SECTION 4. *Subordinate councils that stand suspended on the books of the Supreme Council or have not made payment of the state per capita assessment shall not be entitled to representation in said State Council until all such assessments have been paid.*

Please take prompt action in holding your elections and completing the *Certificate of Election* form for your elected delegates in the coming weeks. The delegates and alternates are to be elected as follows:



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First Delegate – Grand Knight – The First Delegate shall be the Grand Knight.

Second Delegate – Past Grand Knight – The Second Delegate shall have served one term as a Grand Knight, except for new councils or councils having no living Past Grand Knight. (The delegate can also be a member of your council who was a PGK of another council).

First Alternate – The First Alternate shall be a Third Degree Member. (*Article III Meetings, Section 1-D states: All meetings of the State Council shall be in the third section. Only Third Degree members shall be admitted as spectators.*)

Second Alternate – The Second Alternate shall also be a Third Degree Member.

For newly formed councils - if you have questions or issues with the above criteria for delegates and alternates, please call me and we can discuss special arrangements for new councils.

The *Certificate of Election* form will be required for your Council Delegates to be seated as voting delegates at the Annual Meeting. Please ensure delegates and alternates plan to attend the Annual Meeting.

After your elections, please complete the *Certificate of Election* form. Both the Grand Knight and the Financial Secretary must sign the form and affix the Council Seal. If your council did not elect two delegates and two alternates, please so indicate in the appropriate space(s) on the *Certificate of Election* form.

Please mail a legible *Certificate of Election* Form to the STATE SECRETARY, as soon as possible, but no later than April 19, 2023, 30 days prior to the start of the Annual Meeting. Use this address:

Greg Mahoney, State Secretary – 9317 Ash Ave. SE, Snoqualmie, WA 98065-5077

The *Certificate of Election* form only guarantees delegate seating at the Annual Meeting. Elected council delegates and alternates **MUST ALSO REGISTER** with both the hotel and the convention committee. Other Third Degree members who are not council delegates and who want to attend the Annual Meeting must also register with the hotel and the convention committee.

If you have any questions, please call (703) 969-1888 or email StateSecretary@kofc-wa.org. I am here to assist you.

Fraternally yours,

Gregory S. Mahoney

Gregory S. Mahoney
State Secretary
Washington State Council
cc: State Officers, District Deputies
Enclosed: *Certificate of Election* Form